

ADDENDUM TWO

Date: July 6, 2023

To: All Vendors

From: Brandy Henke, Procurement Contracts Officer
 Nebraska Department of Transportation

RE: Questions and Answers for Request for Proposals Number RFP R220-23, Motorist Assist Program (MAP) to be opened July 19, 2023 at 3:00 p.m..

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the RFP.

RFP Section Reference	RFP Page Number	Question	Answers
1.C. Schedule of Events	1	What is the Anticipated Contract Start Date? How many days from Contract Award to Start Date?	At this time the anticipated start date is listed as TBD (to be determined) dependent upon whether the NDOT decides it is necessary to conduct Oral Interviews, Presentations and/or Demonstrations following the evaluation period. Should the NDOT decide <u>not</u> to proceed with that option, the NDOT would then move on to the next steps in the schedule of events including anticipated Contract award and Contractor start date which are estimated to be in August.
1.I. Submission of Proposals	2	Please confirm just one Proposal marked "Original" to be submitted by mail only, no additional copies	Yes; only one proposal needs to be submitted as indicated in Section I. I. Submission of Proposals.
1.O. Request for Proposal\ Proposal Requirements	4	Would the Department accept a Proposal overview in addition to answering the required Matrix Forms?	Mandatory requirements for a <u>complete</u> proposal are listed under Section I. O. Request for Proposal/Proposal Requirements. Bidders may submit additional information beyond those requirements as desired; however, only information included in the matrices is scored.

1.Q. Evaluation of Proposals	4	Within the RFP it explains the evaluation process and point potential as, 1. Corporate Overview 2. Technical Approach 3. Cost Proposal. Can the DOT explain further on how each criteria will be weighted and value of points by section?	Please see the attached Evaluation Criteria document which is also linked under: https://das.nebraska.gov/materiel/purchasing/R220-23/R220-23.html
3.F.1. Scheduled Work Hours	26-27	Page 27 of the RFP explain 2 vehicles are "in service" status during non-peak hours. 11 hours each day. Non-Peak hours are from 6am to 7pm totaling 13 hours. Please clarify the daily patrol hours for non-peak hours. As explained, there is a discrepancy between 11 or 13 hours of daily nonpeak patrol hours.	Section V. F. MAP Operational Periods is hereby amended as follows: Contractor shall have three (3) vehicles "In-Service" status during peak traffic hours; two (2) vehicles shall be "In-Service" status during non-peak traffic hours (** 2 vehicles operational for 13 hours/each daily, 1 vehicle for 7 hours daily for a total of 33 hours per day).. <u>To clarify further:</u> <i>Peak Hours (3 vehicles)</i> 6:00 AM – 9:00 AM <i>Non-Peak Hours (2 vehicles)</i> 9:00 AM – 3:00 PM <i>Peak Hours (3 vehicles)</i> 3:00 PM – 7:00 PM

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.

EVALUATION CRITERIA

RFP NUMBER R220-23 Motorist Assist Program (MAP) Opening Date: July 19, 2023

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Request for Proposal For Contractual Services form, signed in ink;
2. Completed Corporate Overview (MAP Requirements Matrix, Form A.1);
3. Completed Sections II through VI;
4. Completed Technical Approach (Attachment A - MAP Requirements Matrix, Forms A.2 – A.6); and
5. Cost Proposal (Attachment B).

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 - Corporate Overview	320
Part 2 - MAP Planning	550
Part 3 – MAP Vehicle Detailed Requirements	400
Part 4 – MAP Vehicle Equipment Requirements	225
Part 5 – MAP Technology Requirements	210
Part 6 – Additional Requirements	100
Cost Proposal Points	350
Total Points <u>without</u> Oral Interviews	2155
Oral Interviews, (if required)	250
Total Points <u>with</u> Oral Interviews	2405

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7